

MINUTES
Workforce Connection
Of Central New Mexico
Full Board Meeting
Monday, February 11, 2008
Mid-Region Council of Governments
809 Copper NW
Albuquerque, NM 87102
1:30 pm

Call to Order: 1:39 pm – Bob Davey

Roll Call - Determination of Quorum - by Patrick Newman

Present

- Yoshiro Akutagawa
- William Alberti
- Doug Calderwood
- Ken Carson
- Elva Castillo
- Robert Davey
- Keith Franklin
- Judy LeJeune
- Rita Logan
- Virginia Murphy
- Norman Ration
- Randy Sanchez
- John Sapien
- Jim Summers
- Mike Swisher
- Sherry TenClay

No Quorum Established

Excused

- Jeff Armijo
- Chuck Gara
- Eva Gonzales
- Rolando Klein
- Patricia Lincoln
- J.C. Lopez
- Mary Lee Martin
- Dawn Matson
- Kathy McCormick
- Anna Ortiz
- Claudette Riley

Absent

- Steve Anaya
- Maria Encinias Bourassa
- Mayor Patricia Chavez
- Rita Espinosa
- Lois Johnson
- Edna Lopez
- Carol Sanchez
- Dave Tixier

(Due to lack of quorum, Agenda moved to Monthly Expenditure Report.)

Tab 2. Monthly Expenditure Report - by Jesse Turley

- Jesse Turley, WCCNM Accounting Manager, explained the WIA monthly expenditure report for December 2007 and January 2008.
- The billings from the Department of Workforce Solutions still have not been received.
- As of January 31, 2008, expenditures, including encumbrances, are at a 62 percent rate.
- Patrick Newman reported that coordinated efforts with intensive service providers are underway to construct a plan that will condense the duration of training times.

Questions and Comments Followed

(Agenda skipped to Tab 4, Discussion Items.)

DISCUSSION ITEMS

Tab 4. BCC Partner Summary - by Faith Mosley, SER de New Mexico, ABE/GED Program

- Faith Mosley presented information on the Adult Basic Education (ABE) and General Education Diploma (GED) program offered at the Bernalillo County Business and Career Center (BCC).
- ABE/GED offers courses in language arts, reading and math. For those individuals who cannot attend classes, free one-on-one tutoring is available.
- ABE/GED serves approximately three hundred (300) students per year.
- Ms. Mosley thanked the Committee and stated that being housed in the BCC has helped increase their participant intake numbers.

No Discussion

Tab 5. BCC Success Story – by Faith Mosley, SER de New Mexico, ABE/GED Program

- Faith Mosley introduced Eric Lamont, an ABE/GED participant who successfully completed the program and received his GED.
- Mr. Lamont is now attending Central New Mexico Community College and is half-way through his degree program.

- Mr. Lamont thanked the New Mexico Workforce Connection and added that more programs are needed like this to help get people off of the street.

Questions and Comments Followed

Tab 6. PY08 Program Updates/Suggestions – by Patrick Newman and Alex Martinez, SER Jobs for Progress, Inc.

- Bob Davey noted that this discussion is the first step on how we can do a better job of stretching the budget dollars we have been given.
- The federal government reduced the total budget by forty percent in this program year.
- We are being asked to give back some money and we are expecting the budget to be cut again for PY08.
- The Board requested that SER Jobs for Progress, Inc. coordinate with staff on developing suggestions on how to integrate elements of the WIA program, improve the coordination of other partner programs and make the most of the dollars that we are being given.
- Mr. Newman presented the PY08 Workforce Suggestions of the Central Area draft report to the Board.
- The report provides information on the Central Area's goal to become a non-duplicative, business-driven program while reducing costs, establishing alliances and enhancing marketing strategies.
- The report also includes suggestions on how the Central Area is going to deal with future program year reductions in funding, while still providing services in rural areas.
- Provider Request for Proposal deliverables will be evaluated to coincide with resources available.

(Board Member Lois Johnson arrived.)

- Mr. Alex Martinez, Executive Director, SER Jobs for Progress, Inc., discussed the collaborative opportunity between the local Boards and the New Mexico Department of Workforce Solutions in helping New Mexico move forward.
- Mr. Martinez noted the challenge in brining all partners together to ensure that a job seeker has a positive experience in the BCC and to respond to business' needs.
- The identification of industry growth in the Central Region has allowed the business community drive what we do.
- Mr. Martinez stated that there is a need to figure out what the best approach is to continue to provide the best services as the budget is reduced.
- Future decisions faced by the Board will present options and opportunities where workforce system partner resources will be essential in serving clients.
- The marketing efforts are important to inform others about the BCC and the successes.
- Mr. Davey recommended that the WCCNM Executive Committee meet in March 2008 do discuss specific suggestions on the proposed strategies.
- Mr. Martinez thanked Mr. Alan Richardson of SER Jobs for Progress, Inc. for his hard work in hiring new staff and working with the business community.
- Juanita Salas was introduced as the Site Supervisor/Manager in the Central Region. She is working with staff and providing support and training.
- Lois Johnson of DWS discussed the rescission formula and effects of all involved.
- Mr. Martinez noted the challenge of identifying the services requested by the business community and meeting the needs of the job seeker.
- Doug Calderwood recommended that the Board evaluate similar programs and remove the geographic requirement to broaden the resources available and strengthen the system.

No Discussion

(Board Member Carol Sanchez was present by phone. Quorum was established.)

(Agenda moved to Approval of Agenda, as quorum was established.)

Approval of Monday, February, 11, 2008 Agenda

Motion: Mike Swisher

Second: Randy Sanchez

No Discussion

Action: Passed unanimously by voice vote

Tab 1. Approval of Minutes, Full Board: December 17, 2007

Motion: ken Carson

Second: Randy Sanchez

No Discussion

Action: Passed unanimously by voice vote

(Quorum established and agenda moved back to Final Action Items.)

FINAL ACTION ITEMS

There was one action item to discuss and vote on – The action item was passed unanimously by voice vote.

Passed by voice vote

- Approval of WFCP-06-07, Draft Amendment to WCCNM Procurement Policy

Tab 3: Approval of WFCP-06-07, Draft Amendment to WCCNM Procurement Policy - Background and Introduction by Dewey Cave

- Mr. Cave presented recommended changes to the WCCNM Procurement Policy.
- Changes to the policy were made to coincide with changes made to small purchase requirements within the New Mexico Procurement Code.
- Staff is recommending changes to the WCCNM Procurement Policy WFCP-06-07.

Discussion Followed

Motion to approve: John Sapien

Second: Judy LeJeune

No Discussion

Action: Passed unanimously by voice vote

Tab 7. WIA Status Updates – by Patrick Newman

- Mr. Newman reported that the National Association of Workforce Boards (NAWB) Forum 2008 will be taking place the end of February 2008.

Questions and Comments Followed

REPORTS

Administrative Reports – None.

Committee Reports – None.

PUBLIC COMMENT/ADJOURNMENT

- **Public Comment – None**
- **Adjournment – 3:04 pm**

NOTES

Next Meeting:

Date: April 21, 2008

Time: 1:30 pm

Location: Mid-Region Council of Governments - Board Room